

APPENDIX D-2
Focus Group Profile Sheet
(Example)

GILS Evaluation Project Focus Group Questionnaire

1. Current Position -- Title and Description: _____
2. How long have you been in your present position? _____ years
3. Which one category *best* describes the area in which you work?

<input type="checkbox"/> Chief Information Officer <input type="checkbox"/> Program Office/Project Management <input type="checkbox"/> Procurement/Contracting <input type="checkbox"/> Legal/Legislative <input type="checkbox"/> Archives <input type="checkbox"/> Hardware/Software Developer/Vendor <input type="checkbox"/> Other Information Resources Management -- please describe: _____ <input type="checkbox"/> Contractor -- please describe services provided: _____ <input type="checkbox"/> Other -- please describe: _____	<input type="checkbox"/> Computer Systems <input type="checkbox"/> Records Management <input type="checkbox"/> Library/Information Center <input type="checkbox"/> Public Information Office <input type="checkbox"/> Public Interest Group <input type="checkbox"/> Library Organization
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4. Please list several terms that best describe your area(s) of professional expertise: _____
5. How familiar are you with the following (circle the appropriate number):

	Very Familiar				Not Familiar
a. Federal GILS policies	1	2	3	4	5
b. Your agency's GILS policies	1	2	3	4	5
c. NARA's guidelines for GILS records creation	1	2	3	4	5
d. OMB Bulletin 95-01 on GILS	1	2	3	4	5
e. Z39.50 standard	1	2	3	4	5
f. FIPS Publication No. 192	1	2	3	4	5
g. Paperwork Reduction Act of 1995 section establishing GILS	1	2	3	4	5
- 6a. Please identify your favorite online (WWW or otherwise) *alternative* to GILS when trying to locate government information: _____
- 6b. Why do you especially like this *particular* source? _____
7. What are the two most important benefits that the Federal government should achieve by implementing GILS?
 - a) _____
 - b) _____
8. What are the two greatest barriers or threats to the success of GILS?
 - a) _____
 - b) _____
9. What are the two most important lessons learned from GILS as an example of Federal information policy?
 - a) _____
 - b) _____
- 10a. Did you receive training in any aspects of GILS? ____ Yes ____ No
- 10b. Describe briefly the training you did receive: _____

